

Preparation of the Font for Easter

In preparation for the Easter Vigil. Begin the following tasks at least 2 ½ hours before Mass

1. Connect a water hose from the faucet in the organ compressor room to the pool of the font. The hose may leak at the faucet connection, have a rag ready to wrap around the connection to avoid a big mess.
2. Put about 20 gallons of hot water into the pool. (Twenty gallons is about the maximum amount of hot water in the system.)
3. Continue adding water until it reaches the top of the inside steps.
4. Remove the hose and clean up any spillage or debris left behind.

That completes the tasks for preparing the font.

Draining the Font after Easter

1. Turn the system off using the top switch on the electrical box under the font bowl.
2. Go outside to the font water controls (located in large wooded box on the east side behind the fence).
3. Open the lid and locate two (2) valves on the south end of box. The valves will be set as shown on **Figure 1** below.



Valve B

Valve A

Figure 1

4. To drain the pool, rotate Valve B 180° and rotate Valve A 90°. As shown below.



Valve B

Figure 2



Valve A

Figure 3

5. Open the faucet on the exterior of the box. Make sure to connect the short hose to the faucet for draining.
6. Now turn the system on using the switch inside under the front bowl. Water will drain from the pool SLOWLY.
7. Once the pool has drained return all valves and faucets to the position shown in Figure 1.

There will be a small amount of water left in the pool. Use a large sponge to remove this water. Clean up any spillage or debris and add distilled water to the system as needed.

Parts and Component Identification



Valve A Valve B Pump Filter Figure 4



System On/Off switch. Use top switch only. Figure 5



Faucet connected to Valve A *Figure 6*
(Step 5 of Draining the Font)



Pump for the font *Figure 7*



Font flow control valve . *Figure 8*
This valve controls the rate of water flow for the font. Adjust only as required. Make small adjustments and allow ample time for system to adjust to the changes. Do not make big changes to this valve.



Hose to connect to faucet when *Figure 9*
draining font. Use hose to keep water off
concrete pad.

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